

BOARD OF SELECTMEN MINUTES – September 10, 2012

SUNDERLAND TOWN OFFICES

Present: Mr. Fydenkevez and Mr. Pierce

Absent: Mr. Bergeron

Others: Margaret Nartowicz, Town Administrator

Behind the Camera: Tom Zimnowski

- Call to order at 7:07 pm.
- Veterans' Memorial - Dan Vandalsen received three quotes for stump removal and planting of 9 trees at the Veterans' Memorial and one at the Elementary School. Motion to approve the expenditure of up to \$3,500 for the work by Mr. Pierce, 2nd by Mr. Fydenkevez. Vote 2-0. Discussion regarding pruning the yews. Mr. Vandalsen-landscape architects will be at the Veterans' Memorial when the trees are planted, and can recommend yew maintenance then. Motion to wait for landscape architects' recommendation by Mr. Pierce, 2nd by Mr. Fydenkevez. Vote 2-0. Mr. Vandalsen-request for \$280 in addition to originally approved sum not to exceed \$3,500, for the purchase of nine 3" diameter trees. Discussion regarding diameter and cost of trees. Mr. Fydenkevez-talk with Brian Kane before making the purchase. Mr. Vandalsen-engraving is scheduled for next week. C-5 flyover on Thursday, Nov. 8th at 10:30 a.m. during the Veterans' Memorial ceremony.
- August 20, 2012 Minutes- Motion to accept as presented by Mr. Pierce, 2nd by Mr. Fydenkevez. Vote 2-0.
- Over-the-Street Banner Permit Application Fee and Form Approval – Motion to set banner permit fee at \$75.00 by Mr. Pierce, 2nd by Mr. Fydenkevez. If the Highway Department has to rent a bucket truck to hang and remove a banner, the rental cost must be borne by the sponsoring organization. Vote 2-0.
- Board of Selectmen's Fall Meeting Schedule – Weekly meeting schedule begins effective immediately.
- Fall Festival Banner Permit Application – Janet Conley-Single-sided banner, 30'w x 3'h. Review of regulations. Motion to waive \$75 banner permit fee for this application by Mr. Pierce, 2nd by Mr. Fydenkevez. Vote 2-0. Fall Festival Committee would be responsible for bucket truck rental cost if necessary. Motion to approve banner permit by Mr. Pierce, 2nd by Mr. Fydenkevez. Vote 2-0.
- Pole Hearing – (1) jointly owned pole on Burek Cross Road. Legal notice read by V. Chair, Mr. Pierce. Walter Chudzik, WMECO-setting 40' class II pole. Looking to do install by end of the week. Location is staked. Discussion regarding pole hearing procedure. Mr. Chudzik hasn't talked with Highway Superintendent yet. Will contact him tomorrow morning, Highway Superintendent will call Board's office to confirm acceptance, and Board's office will contact Mr. Chudzik. Public Hearing closed. Motion to approve pole location contingent on Highway Superintendent approval by Mr. Pierce, 2nd by Mr. Fydenkevez. Completed pole hearing checklists to be included with hearing materials in the future. Vote 2-0.
- Board Updates – Mr. Pierce reported on solar evaluation process. Three proposer interviews will be held on Thursday, September 20th beginning at 5 p.m. Town Website update. Electronic agendas – iPads would conserve paper and allow more flexibility in presentations. Ms. Nartowicz-current year's technology budget may be able to cover the cost, depending on other urgent technology needs.
- Town Administrator Updates – provided by Ms. Nartowicz.
- Reminders – October 18th is deadline to register to vote for November 6th state election. Discussion regarding importance of registering to vote and confirming voter status.
- Open Space and Recreation Plan Ad Hoc Committee – Committee appointments and charge (attached) read by V. Chair, Mr. Pierce. Motion to appoint and approve charge by Mr. Pierce, 2nd by Mr. Fydenkevez. Vote 2-0.
- Franklin County Technical School Teacher Negotiations – Board designee to be named at next meeting.
- Franklin County Regional Housing and Redevelopment Authority – Robin Sherman-Overview of HRA and CDBG programs. Explanation of Housing Rehabilitation Revolving Loan Fund Program, and proposed agreement for program administration. Four Sunderland households are currently on the program waiting list. Discussion regarding program guidelines and administration.
- Motion to adjourn by Mr. Pierce, 2nd by Mr. Fydenkevez. Vote 2-0. Adjourned at 8:47 p.m.

spectfully submitted,



Margaret Z. Nartowicz
Town Administrator